



Dear Parent/Caregiver

Thank you for expressing an interest in enrolling your child at Avondale College.

Students who have valid proof of living within our home zone are entitled to apply to enrol at the school. Once you have completed the process outlined below, you will receive a letter confirming the application with further details for your information.

**A Open Evening – Wednesday 1 August, 4:00pm – 7:00pm**

Please take the opportunity to visit the College during this time to see us in action and ask questions of both students and staff.

**B Enrolment Days (9.30am – 4:00pm) – NO APPOINTMENT NECESSARY**

Students with surname beginning A - I	Tuesday 7 August	9.30am - 12.30pm
Students with surname beginning J - Q	Tuesday 7 August	12.30pm - 4.00pm
Students with surname beginning R - Z	Wednesday 8 August	9.30am - 12.30pm

Alternative Enrolment Evening (4:00pm - 7:00pm) Wednesday 8 August NO APPOINTMENT NECESSARY.

**C Procedures for Enrolment**

- Both parents are invited to attend enrolment interviews but students must come with at least one parent or legal guardian.
- If you and your child live In-Zone, and your child was born in New Zealand you must bring the following documents with you (Please note we will need to sight the originals of all photocopies).
  - In-Zone Enrolment form, filled in on both sides, with Art, Language and Technology choices made
  - A photocopy of your child's Mid-year School Report
  - A photocopy of your child's full Birth Certificate
  - A photocopy of your latest power bill as proof of In-Zone residence
  - A completed Health Card
  - Completed Iwi Form - if applicable
- If your child was born in a country other than New Zealand you must bring all documents as listed in 2 above, and in addition, either a New Zealand Passport, New Zealand Citizenship Certificate, Other Passport showing Permanent Residence or a Student Visa stating that your child can attend secondary school as a domestic student.
- Please Note: If any child is living with a guardian we will need to see evidence of guardianship.
  - Please Note: If any child is living with a carer we will need evidence of residence and the Supplementary Enrolment Application Form must be completed.

Should you have any queries about enrolling at Avondale College, please do not hesitate to contact the office for further information.

Yours faithfully

Sarah Drew  
Deputy Principal Enrolments

B M Lewis  
Principal